



# 中國建築國際集團有限公司 CHINA STATE CONSTRUCTION INTERNATIONAL HOLDINGS LIMITED

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 3311)

## Circular – Discloseable and Connected Transaction And Election of Language and Means of Receipt of Corporate Communications

Dear Shareholder(s),

6 May 2021

### 1. Circular - Discloseable and Connected Transaction

The Circular of China State Construction International Holdings Limited (the “Company”) is enclosed, the document has been printed in English version and Chinese version, and both versions are bound together into one booklet.

The subject document (in both English and Chinese versions) is also available on the Company’s website ([www.csci.com.hk](http://www.csci.com.hk)) and the website of Hong Kong Exchanges and Clearing Limited ([www.hkexnews.hk](http://www.hkexnews.hk)).

### 2. Election of Language and Means of Receipt of Corporate Communications

In accordance with the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”), the Company is writing to seek your election regarding the means of receipt and the language of future corporate communications of the Company (the “Corporate Communications”), which include but are not limited to the Company’s annual report, summary financial report (where applicable), interim report, summary interim report (where applicable), notice of meeting, listing document, circular and proxy form.

You may choose one of the options set out below:

- (1) to read all future Corporate Communications published on the website of the Company at [www.csci.com.hk](http://www.csci.com.hk) (the “Website Version”) in place of receiving printed copies, and to receive a notification either by post or by email of the publication of the relevant Corporate Communications on the website of the Company; or
- (2) to receive the printed English version of all future Corporate Communications only; or
- (3) to receive the printed Chinese version of all future Corporate Communications only; or
- (4) to receive both printed English and Chinese versions of all future Corporate Communications.

With a view to increase efficiency of communication, protect the environment and save costs, the Company recommends you to elect option (1) above.

To make your election, please mark “√” in the appropriate box in the enclosed reply form (with a prepaid postage mailing label at the bottom of the reply form (if post in Hong Kong)) and sign and return the same to the Company’s Hong Kong Branch Share Registrar and Transfer Office, Tricor Standard Limited, at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong. You may use the mailing label at the bottom of the reply form and you need not affix any stamp if posted within Hong Kong. Otherwise, please affix an appropriate stamp.

**If the Company does not receive the enclosed reply form duly completed and signed by you or does not receive a response indicating an objection to receive the Website Version from you by 4 June 2021, you will be deemed to have agreed to read the Website Version in place of receiving printed copies of all future Corporate Communications.**

After your selection, you may choose to change your choice of language and means of receipt at any time by reasonable notice, free of charge, by (i) completing the reply form on the back page and returning it to the Company’s Hong Kong Branch Share Registrar and Transfer Office, Tricor Standard Limited, using the mailing label provided in the form; or (ii) sending such a notice by email to [csci3311-ecom@hk.tricorglobal.com](mailto:csci3311-ecom@hk.tricorglobal.com) specifying your name, contact telephone number, address and request.

If you have any queries about how to obtain copies of the subject document or how to access the subject document on the Company’s website, please call the Customer Services Hotline of Tricor Standard Limited at (852) 2980 1333 between 9:00 a.m. and 5:00 p.m. on Monday to Friday (excluding public holidays) or send your query by email to [csci3311-ecom@hk.tricorglobal.com](mailto:csci3311-ecom@hk.tricorglobal.com).

Yours faithfully,

For and on behalf of

**China State Construction International Holdings Limited**

Yan Jianguo

*Chairman and Non-executive Director*

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## Reply Form

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I/We would like to receive the future corporate communications (as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited) of China State Construction International Holdings Limited (the "Company") ("Corporate Communications"):

*(Please tick only one box.)*

- in printed English version only (by post); or  
 in printed Chinese version only (by post); or  
 in both printed English and Chinese versions (by post); or  
 through electronic means instead of in printed version (i.e. by receiving from the Company's Hong Kong Branch Share Registrar and Transfer Office, by post/an email notification of the release of the relevant Corporate Communication(s) on the Company's website (<http://www.csci.com.hk>) on the date of despatch of such Corporate Communication(s)).

My/Our e-mail address: \_\_\_\_\_  
*(for receiving the notification of release of Corporate Communication(s))*

**The above instruction will supersede my/our previous instruction to the Company.**

Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Name(s) of Shareholder(s) in English  
*(Please use BLOCK LETTERS)*

\_\_\_\_\_  
Name(s) of Shareholder(s) in Chinese

\_\_\_\_\_  
Correspondence Address

\_\_\_\_\_  
Contact Telephone Number

- Notes:*
- 1. The above instruction will apply to all Corporate Communications to be sent to you until you inform us otherwise.*
  - 2. If any shares are held in joint names, all joint holders OR the joint holders whose name stands first on the Company's Register of Members should sign this reply form in order for it to be valid.*
  - 3. Please complete all your details clearly. For the avoidance of doubt, the Company does not accept any additional instructions on this reply form.*
  - 4. If the Company does not receive this duly completed and signed reply form on or before 4 June 2021, you will be deemed to have consented to receive all future Corporate Communications in the Website Version, and a notification of publication of the Corporate Communications on the Company's website will be sent to you in the future.*
  - 5. By selecting the Website Version, you have expressly consented to waive the right to receive all future Corporate Communications in printed version.*
  - 6. You have the right at any time by reasonable notice in writing to the Company's Hong Kong Branch Share Registrar and Transfer Office, Tricor Standard Limited, at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong or sending email to [csci3311-ecom@hk.tricorglobal.com](mailto:csci3311-ecom@hk.tricorglobal.com) to change the choice of means of receipt of the Corporate Communications.*
  - 7. Any reply form with more than one box marked, no box marked, no signature or any other errors during completion will be void.*

### PERSONAL INFORMATION COLLECTION STATEMENT

- (i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO").
- (ii) Your supply of Personal Data to the Company is on a voluntary basis and such data will be used for processing your instructions and/or requests as stated in this form. If you fail to provide sufficient information, the Company may not be able to process your instructions and/or requests.
- (iii) Your Personal Data will not be disclosed or transferred to any third parties (other than the Company's registrar and transfer office and/or other companies or bodies for any of the stated purposes) unless it is a requirement to do so by law, for example, in response to a court order or a law enforcement agency's request.
- (iv) Your Personal Data will be retained for such period as may be necessary for verification and record purposes.
- (v) You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing and sent to the Personal Data Privacy Officer of the Company's registrar and transfer office, Tricor Standard Limited, at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong by post.

(Please cut along the dotted line)



Please cut the mailing label and stick this on  
an envelope to return the Request Form to us.  
**No postage stamp is required for local mailing**

當閣下寄回此表格時，請將此郵寄標籤剪貼於信封上。  
如在本港投寄，閣下無須支付郵費或貼上郵票

**Mailing Label 郵寄標籤**

**Tricor Standard Limited**  
**卓佳標準有限公司**  
**Freepost No. 簡便回郵號碼：37**  
**Hong Kong 香港**