

## ASMPT LIMITED

(Incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code: 0522)

(股份代號：0522)

3 April 2024

To the Shareholders

Dear Sir/Madam,

### Notification of Publication of 2023 Annual Report, Circular dated 3 April 2024, Notice of Annual General Meeting and Form of Proxy (the "Current Corporate Communications")

ASMPT Limited (the "Company") hereby notifies you that the Current Corporate Communications, in both English and Chinese versions, are available on the Company's website at [www.asmpt.com](http://www.asmpt.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk).

If you would like to (i) receive the Current Corporate Communications in printed form or in a language other than your existing choice, and/or (ii) change your choice of means of receipt and/or language of future corporate communications of the Company (the "Corporate Communications")<sup>Note</sup>, please complete the enclosed change request form (the "Change Request Form") and sign and return it by mail or by hand to the Company c/o the share registrar and transfer office of the Company in Hong Kong (the "Share Registrar"), Tricor Secretaries Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong. If you post the Change Request Form in Hong Kong, you may use the freepost mailing label provided when returning the Change Request Form to the Company. If you are mailing the Change Request Form from overseas, please affix an appropriate stamp. You may also send email with a scanned copy of the duly completed and signed Change Request Form to [asm0522-ecom@hk.tricorglobal.com](mailto:asm0522-ecom@hk.tricorglobal.com).

You are entitled at any time by reasonable notice in writing to the Company c/o the Share Registrar to change your choice of means of receipt and/or language of future Corporate Communications. Even if you have chosen (or are deemed to have consented) to access all future Corporate Communications by electronic means through the Company's website at [www.asmpt.com](http://www.asmpt.com) (the "Website Version") but for any reason have difficulty in receiving or gaining access to the Website Version of the Corporate Communications, the Company or the Share Registrar will, upon your written request, send the Corporate Communications to you in printed form free of charge.

Please note that printed copies of the English and Chinese versions of all future Corporate Communications will be available from the Share Registrar on request. They will also be available on the Company's website at [www.asmpt.com](http://www.asmpt.com) and the HKEXnews website at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any query relating to this letter, please call the dial-up hotline of the Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

By Order of the Board  
**ASMPT Limited**  
**Kong Choon, Jupiter**  
Company Secretary

Encl.

Note: Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) directors' reports, annual accounts together with the auditor's reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

(In case of any inconsistency, the English version of this letter shall prevail over the Chinese version.)

敬啟者：

### 二零二三年年報、日期為二零二四年四月三日之通函、股東週年大會通告及代表委任表格(「本次公司通訊」)之登載通知

ASMPT Limited (「本公司」) 謹此通知 閣下，本次公司通訊之英文及中文版已在本公司網站[www.asmpt.com](http://www.asmpt.com)及披露易網站[www.hkexnews.hk](http://www.hkexnews.hk)登載。

如 閣下希望 (i) 收取本次公司通訊之印刷本或有別於 閣下現行選擇的語言版本之印刷本，及/或 (ii) 更改 閣下就收取日後本公司之公司通訊(「公司通訊」)<sup>附註</sup>之收取方式及/或語言版本之選擇，請填妥及簽署隨本函附上之變更要求表格(「變更要求表格」)，並郵寄或親身交回本公司於香港之股份過戶登記處(「股份過戶登記處」)卓佳秘書商務有限公司，地址為香港夏慤道16號遠東金融中心17樓，再轉交本公司。如 閣下於香港投寄變更要求表格，可使用已提供之郵寄標籤將變更要求表格寄回本公司。如 閣下於海外投寄變更要求表格，則請貼上適當郵票。閣下亦可將已適當地填妥並簽署的變更要求表格掃描本電郵至 [asm0522-ecom@hk.tricorglobal.com](mailto:asm0522-ecom@hk.tricorglobal.com)。

閣下有權隨時透過股份過戶登記處發出合理之書面通知以通知本公司，更改 閣下就收取日後公司通訊之收取方式及/或語言版本之選擇。即使 閣下已選擇(或被視為已同意)透過本公司網站[www.asmpt.com](http://www.asmpt.com)以電子方式存取所有日後公司通訊(「網上版本」)，如因任何理由以致收取或接收公司通訊之網上版本時出現困難，本公司或股份過戶登記處將於收到 閣下之書面要求後，免費寄送公司通訊之印刷本。

請注意，股份過戶登記處可應要求提供所有日後公司通訊之英文及中文印刷本，有關公司通訊亦將於本公司網站 [www.asmpt.com](http://www.asmpt.com) 及披露易網站 [www.hkexnews.hk](http://www.hkexnews.hk) 登載。

如 閣下對本函有任何疑問，請於辦公時間內(星期一至星期五上午九時正至下午五時正，香港公眾假期除外)致電股份過戶登記處電話熱線(852) 2980 1333查詢。

此致  
列位股東 台照

承董事會命  
**ASMPT Limited**  
公司秘書  
**江俊**  
謹啟

二零二四年四月三日

附件

附註：公司通訊指本公司發出或將予發出以供其任何證券持有人參照或採取行動之任何文件，其中包括但不限於：(a) 董事會報告、年度賬目連同核數師報告以及(如適用)財務摘要報告；(b) 中期報告及(如適用)中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 代表委任表格。

(本函件之中英文版本如有任何歧義，概以英文版本為準。)

