

LONGHUI INTERNATIONAL HOLDINGS LIMITED

龍輝國際控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock Code: 1007)

(the “**Company**”)

Shareholders Communication Policy

(Approved and adopted by the board of directors of the Company (the “**Board**”)

and is effective on 13 December 2022)

1. PURPOSE

- 1.1 The Company established this Shareholders Communication Policy (the “**Policy**”) to set out the provisions with the objective of ensuring that the Company’s shareholders (the “**Shareholders**”) are provided with ready, equal and timely access to balanced and understandable information about the Company. The Policy sets out the framework to promote effective communication with Shareholders so as to enable them to engage actively with the Company and exercise their rights as shareholders in an informed manner.

2. COMMUNICATION WITH SHAREHOLDERS

2.1 Financial Reports and other Corporate Communications

The Company’s financial reports (interim and annual reports) and other corporate communications including but not limited to announcements, circulars, notices, proxy forms and other regulatory disclosure will be provided to Shareholders in both English and Chinese versions in accordance with the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Stock Exchange**”) (the “**Listing Rules**”) and any other relevant laws and regulations to facilitate Shareholders’ understanding.

2.2 Shareholders’ Meetings

Shareholders are encouraged to participate in annual general meetings, extraordinary general meetings or any other Shareholders’ meetings (the “**Shareholders’ Meetings**”) or to appoint proxies to attend and vote at Shareholders’ Meetings for and on their behalf if they are unable to attend the Shareholders’ Meetings.

The format and process of Shareholders’ Meetings are regularly reviewed and where necessary, changes will be introduced as appropriate to accommodate the needs of Shareholders, enhance their meeting experience and increase their participation at Shareholders Meetings.

Board members, in particular, either the chairmen of Board committees or their delegates, appropriate management executives will attend annual general meetings to answer Shareholders’ questions in normal circumstances.

The external auditor of the Company will be requested to attend the annual general meeting to answer questions about the conduct of the audit, the preparation and content of the auditor’s report, the accounting policies and auditor independence.

Notices of Shareholders Meetings and the accompanying papers are provided within a prescribed period of time prior to the meetings on the websites of the Company (<http://www.cre8ir.com/longhui/>) and the Stock Exchange (www.hkexnews.hk). These documents are also posted to the Shareholders.

2.3 Company Website

The website of the Company (<http://www.cre8ir.com/longhui/>) provides information on the Company, including communication to Shareholders.

Information released by the Company to the Stock Exchange is also posted on the website of the Company (<http://www.cre8ir.com/longhui/>) immediately thereafter. Such information includes but not limited to, financial reports, announcements, circulars, notices and other regulatory disclosures.

3. **COMMUNICATION WITH THE COMPANY**

3.1 Access to the Board and Management

Shareholders may, at any time, direct questions, request for publicly available information and provide comments and suggestions to Directors or management of the Company. Such questions, requests and comments can be addressed to the Company Secretary of the Company by mail to Suite 301, 3/F, Hale Weal Industrial Building, 22–28 Tai Chung Road, Tsuen Wan, New Territories, Hong Kong.

3.2 The Hong Kong Branch Share Registrar of the Company

Shareholders should direct any questions about their shareholdings by mail to the Computershare Hong Kong Investor Services Limited, at Shops 1712–1716, 17th Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong or by email to hkinfo@computershare.com.hk.

4. **SHAREHOLDER PRIVACY**

The Company recognises the importance of Shareholders’ privacy and will not disclose Shareholders’ information without their consent, unless otherwise required by law.

5. **REVIEW OF POLICY**

The Policy is reviewed and updated at least annually by the Board of the Company to ensure its effectiveness.

6. **LANGUAGE**

The policy is prepared in both Chinese and English languages. In case of any discrepancies between the English and Chinese versions of this Policy, the English version shall prevail.

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